



**YAMATJI SOUTHERN
REGIONAL CORPORATION LTD**

PO Box 552
GERALDTON WA 6531

ABN 93 638 346 684

**YAMATJI BUSINESS PANEL
GUIDELINES**



1. Introduction

Yamatji Southern Regional Corporation Ltd (YSRC) engages increasingly with the Federal, State and Local Governments and private organizations (Clients) through its heritage and enterprises operations as well as its significant stakeholder role in the Midwest region.

A number of these clients are looking to work with Yamatji businesses. The Yamatji Business Panel (Panel) is a free service which links Yamatji businesses operating in the Mid-West Region and elsewhere with potential Clients.

YSRC's role is to:

- Verify business are majority Yamatji owned and operated.
- Maintain a publicly available list of these business along with relevant business details on the YSRC web site; and
- Encourage parties to access the panel.

Where YSRC establishes and operates its own businesses, the businesses will be listed on the Panel.

2. Panel Objectives

This Panel aims to:

- Be inclusive of all industry and business sectors.
- Support the sustainability and growth of Yamatji businesses.
- Enhance the opportunities for Yamatji businesses to secure business and contracts; and
- Provide a means for industry and government to engage with Yamatji businesses.

The Panel is for any Yamatji business – whether the business is operating as a part time sole trader, such as a small catering business, or a large business with several full-time staff, plant and equipment, such as a construction business.

3. Criteria

To register on the Panel, your business must satisfy the following criteria:

- Be at least 50 per cent owned by a Yamatji interest.
- Be able to provide the services listed.
- Have an Australian Business Number (ABN); and
- The Yamatji interests are represented in the management and operations of the business.

You must provide details of any changes in the ownership and or management of the business when they take place.

4. Information Required

The Registration Form requires the following information be provided (if available):

- Contact details, including web site.
- A brief summary of the services provided.
- Areas of operations, taking into account the right people for right country.
- Confirmation of at least 50 per cent ownership.
- Confirmation of Yamatji representation in the management and operations of the business; and
- Confirmation if registered with Supply Nation.

By completing the Registration Form, you are acknowledging that the information provided by you is true and correct. This information will be relied on by YSRC to decide on your admission to the Panel.

Example of level of detail required:

**“JT Construction Pty Ltd
ABN 12 345 678 901**

John Thomas (General Manager and sole Director) started the business in 2015 after gaining experience working in similar businesses for over 15 years. The business is based in Geraldton and undertakes work in the Mid-West and Pilbara regions. The business specializes in civil works up to \$2M and equipment hire. Over 80% of the management and operational team are Aboriginal, and of these 50% identify as Yamatji. The business is registered with Supply Nation and further information can be found on our web site jtconstruction.com.au

Phone, address and web site details listed.”

5. Engagement

As the Panel will only have a summary of your business details and capabilities, it is the Clients responsibility to obtain further information such as:

- Demonstrating specific areas of expertise and capacity.
- Schedule of rates; and
- Proof of schedule of insurance etc.

Any contractual arrangements made, are made directly between the client and your business. YSRC accepts no responsibility of liability by providing the information on the Panel.

6. Registration

Please complete the attached registration Form and send it to businessadmin@ysrc.com.au along with any queries you have.

There is no closing date for registration applications. They will be processed once a month at the discretion of YSRC and changes to the YSRC Panel site will be made monthly.